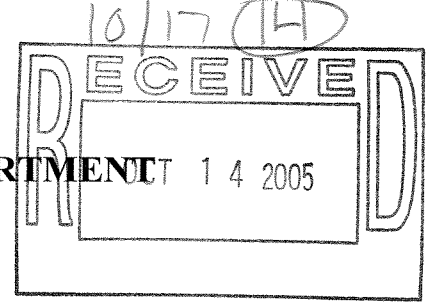


**ACTON MUNICIPAL PROPERTIES DEPARTMENT**

**INTERDEPARTMENTAL COMMUNICATION**



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**To:** Don P. Johnson, Town Manager

**Date:** 10/14/05

**From:** Dean A. Charter, Municipal Properties Director

**Subject:** CPA Application, Town Hall Slate Roof

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As you may recall, I was concerned that the funding approved at the 2005 ATM for the Town Hall Slate Roof Replacement was insufficient. Subsequent to Town Meeting the original architect actually increased a portion of his suggested budget, which confirmed my original fears. During the summer I hired a new architectural firm, which had to start out fresh on the project, leading to further delays. At this point we have advertised bids for the work, and will open those bids on November 10, 2005. Obviously this will make it too late to even begin the construction during this season, but should give us a timely start in the early spring of 2006. I am still concerned that the budget is insufficient, but have not submitted a request for additional funding until such time as the bids are opened.

Mr. Foster called me several months ago and I briefed him on the present course of action, and warned him that we might need to request additional funding. Therefore, I would like to submit a "holding item" to the Board to see if they will endorse the concept of sanctioning a request for additional funds, once the bids are opened in early November.